



## **CPD Function**

Organizer: The Institution of Civil Engineering Surveyors (H. K. Region).  
The Hong Kong Institution of Engineering Surveyors  
The Department of Land Surveying and Geo-Informatics (LSGI), Poly U

Topic: **Practical Approach in Preparing Extensions of Time Claims**

Speaker: **Mr Jeffrey Wong**  
BSs Construction Management and Economics,  
PgD (Const Law & Arb), AAIQS, MCIArb

Jeffrey is a Director of Michael Charlton & Company Limited with 10 years experience in the construction industry gained with private developers in Australia and with contract advisers in Hong Kong. Jeffrey advises on contractual issues, commercial and contract strategy, and prepares claims for extensions of time and costs.

Date: 20 November 2007 (Tuesday)

Time: 7:00 p.m. to 9:00 p.m.

Venue: Lecture Theatre PQ304, Hong Kong Polytechnic University

Medium: English

Deadline: 13 November 2007

Admission: Free

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### **Abstract**

Once a contract comes into existence and work commences, events occur which can result in a claim based on the contract documentation. However, not every claim is valid, so it is important for the contractor to prepare the claim in a way which will make it easy for the Engineer / Architect to understand and agreed. In this seminar, Mr. Jeffrey Wong will discuss the following topics: -

1. Why an extension of time clause is required under a construction contract;
2. The common grounds for extensions of time;
3. Interpretation of the extensions of time clause;
4. Contract procedure; and
5. Programme and delay analysis.

Priority will be given to ICES/HKIES members, thereafter place will be allocated on the "first come, first served" basis. Please register on-line via [www.ices.org.hk/home.php](http://www.ices.org.hk/home.php) or fax the reply form to the attention of Mr. Patrick Wong at 25233823. The number of participants is limited to 120. For enquiries, please contact Mr. Patrick Wong (Tel: 22309636) / Mr. Simon Leung (Tel: 91918441).

**Disclaimer:** The Institution of Civil Engineering Surveyors has not arranged any insurance coverage for any participants on any personal accident, property loss/damage or virus infection arising from this CPD function. Participants should make their own insurance arrangement at their expenses.

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### **Reply Form**

I, \_\_\_\_\_, confirm my intention to attend the CPD Function on 20 November 2007. I am a member / non member of the ICES / HKInstES.

My telephone number is \_\_\_\_\_ and e-mail address is \_\_\_\_\_.